|  |  |
| --- | --- |
| **Troop Information** | |
| Troop name: |  |
| Submitted user: |  |
| Num attachments: |  |
| **Income** | **Income** |
| National Registration Fee |  |
| Troop Dues |  |
| GSSNE Program Fees Collected |  |
| Outside Program Fees Collected |  |
| Fall Product - Collected |  |
| Cookie Sale - Collected |  |
| Money Earning Collected |  |
| Donations made to troop |  |
| Travel/Camping Collected |  |
| Other Income |  |
| **Total Income** |  |
| Note on Troop Income (optional) |  |
| **Expenses** | **Expenses** |
| Membership Dues |  |
| GSSNE Program Fees Spent |  |
| Outside Program Fees Spent |  |
| Fall Product - Paid to GSSNE |  |
| Cookie Sale - Paid to GSSNE |  |
| Recognitions |  |
| Troop Supplies |  |
| Donations made by troop |  |
| Travel/Camping Spent |  |
| Other expenses |  |
| **Total Expense** |  |
| **Financial Summary** | **Financial Summary** |
| Starting Balance |  |
| Ending balance: |  |
| None on Troop’s Financial Summary (optional) |  |
| **Bank Information** | **Bank Information** |
| Bank Name |  |
| Branch name: |  |
| Last 4 accounts #s |  |
| Signers on Checking Account |  |
| Signers on Checking Account |  |
| Signers on Checking Account |  |

**Sample Troop Finance Report**

This is how you will need to categorize your income and expenses in your end-of-year report. Keep this in mind while doing your record keeping throughout the year.