



## Registering for Girl Scout Membership

- 1) Visit our [MyGS](#) website
- 2) Click the button under the tile labeled **Find Troops**
- 3) Enter the following information in the search page:
  - a. **Zip Code:** your zip code
    - i. **OR city/state/country**
  - b. **Radius:** usually about 10 miles (but please choose however far you're willing to travel for regular meetings)
  - c. **Membership Year:** Next Year (October, 2021 – September, 2022)
  - d. **Troop Number:** optional, but enter as “Troop ###” if you wish
  - e. **Grade Level:** select the grade level that applies for your search
  - f. Click **Search**
- 4) Locate the troop you wish to join and use the **green plus sign** to add members
- 5) Two options will be available at the bottom of the page:
  - a. **Find Event** – if you would also like to add event registrations to your cart
  - b. **Log In** – for current members or those who have previously held membership
    - i. NOTE: If you do not have an account, please click Log In and you will be prompted to create one
- 6) After you have either logged in or created your account, you will return to your cart by clicking the green trefoil in the top right corner and clicking **Add Details**
- 7) Add your membership details:
  - a. **Participation Type:** Troop Member (Girls)
  - b. **Grade:** grade applicable for the girl you are registering
  - c. **Troop(s):** select troop you wanted to join
  - d. **Select an existing member:**
    - i. If you are registering an existing household member, select them here
    - ii. If the girl registering is a new member, enter her information in the remaining fields
  - e. **Choose a Membership Year:** Next Year – 2022
  - f. **Choose payment type**
- 8) Click **Submit Member Details**
- 9) Click **Review Cart**
- 10) Review the **Girl Scout Promise and Law** on the right and check off the box to agree.
- 11) Click Add Payment Details
- 12) Enter your credit card information. If you have selected Financial Aid, these boxes will not appear
- 13) Click Submit Payment, and a confirmation will be sent to you

If you have selected “Apply for Financial Aid” as your payment type, please proceed through the registration workflow and you will receive a Membership Scholarship Application in your email within 24-28 hours.