

Troop Leader Learning Progression



Becoming a Girl Scout Troop Leader means becoming a change-maker!

Your mentorship guides young individuals to grow into adults who make a positive impact on the world. Volunteering with Girl Scouts allows you to discover your own strengths while having fun nurturing them!

Excited to get started? We're here to support you every step of the way!

Get your troop up and running by completing steps 1-4, and then continue boosting your confidence by participating in any of our optional training and enrichment programs!

Step 1: Register as a Troop Leader

- ☐ Register as a Girl Scout Volunteer at GSSNE.org
- ☐ Submit to a National Background Screen (you'll receive an email from STERLING Volunteers)
- ☐ MA residents also submit to a [CORI](#) screening

Step 2: Complete Training

- ☐ Read Volunteer Essentials Manual (G)
 - ☐ Sign Volunteer Essentials Attestation Form (G)
 - ☐ Family Engagement - The Keys to Success (G)
 - ☐ Forming a Troop Committee
 - ☐ Funding the Fun - Managing Girl Scout Troop Funds (G)
- These trainings are typically completed in 90 minutes and MUST be completed within 30 days*

Step 3: Complete Paperwork

- ☐ With your co-leader, secure a meeting location and time. Then submit your [Troop Information Update Form](#) (F)
- ☐ Submit a [Troop Bank Account Request](#) form for permission to open a troop bank account (F)
- ☐ [Register your Troop Bank Account](#) with GSSNE (F)
- ☐ Register to take your [New Leader Orientation](#) within your first 90 days

Step 4: Build Your Troop

- ☐ Connect with your Service Unit Manager and attend a Service Unit Volunteer Meeting
- ☐ Meet with your co-leader to plan your troop year
- ☐ Log into your [MyGS](#) account to find your troop roster and reach out to welcome your new Girl Scout families (W)
- ☐ Plan and host a caregiver meeting
- ☐ Plan and host your first troop meeting

Step 5: Deliver an Amazing Experience

Explore these additional training and enrichment programs to enhance your troop's Girl Scout experience:

- ☐ Using the Volunteer Toolkit (VTK) (G)
- ☐ Policies, Procedures & Standards (F)
- ☐ Conflict Resolution (G)
- ☐ What Girl Scouts Do (G)
- ☐ GSUSA's 4 Foundations of Leadership (G)
- ☐ Getting Girl Scouts Outdoors (G)
- ☐ CPR/First Aid (I)
- ☐ Troop Trips (I)
- ☐ Troop Camp Training (I)
- ☐ Programs & Events (W)
- ☐ Fall Product Program
- ☐ Cookie Program
- ☐ Ceremonies & Traditions
- ☐ Highest Awards



Attending trainings is essential for ensuring the most enriching experience for both you and your Girl Scouts!

Questions? Contact us at 401-331-4500 or CustomerCare@gssne.org

(G) = gsLearn
(F) = FORMS page at GSSNE.org
(W) = Website
(I) = In-person